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INTERNATIONAL UNION, UNITED AUTOMOBILE • AEROSPACE • AGRICULTURAL IMPLEMENT WORKERS of AMERICA, UAW

September 24, 2007

**TO:** Region 1-D Local Union Presidents, Financial Secretaries, Recording Secretaries  
and Unit Chairs

Greetings:

The three weeks of **2007-2008 Leadership Institutes** will be held at the UAW Walter and May Reuther UAW Family Education Center beginning on November 11, 2007.

Each week of this year's program consists of two programs. Delegates will either have core in the morning and skill in the afternoon or the reverse. The theme of the core program will be on "The Fight for Social and Economic Justice." Affirmed in the preamble of the UAW Constitution, "advancing society toward the ultimate goal of social and economic justice" is a core principle of our organization. To assist our local union leaders and activists with what this means in today's challenging times, this class will identify the basic injustices endured by working families today, single out the root causes, and explore ways to mobilize members, their families and their communities to take action to build a fair and just society.

The sessions and their respective dates are as follows:

Union Involvement	Nov. 11-16, 2007	Cutoff Date	Oct. 19, 2007
Standing Committees	Feb. 17-22, 2008	Cutoff Date	Jan. 25, 2008
Grievance Handling*	March 2-7, 2008	Cutoff Date:	Feb. 8, 2008

(\*Available in Spanish)

### **No-Repeat Policy**

The no-repeat policy, which has been instituted to ensure that more of our members are exposed to the Union's message and have an opportunity to develop their skills, is continuing.

This four-year cycle allows past participants the opportunity to attend another Leadership Institute once during the November 2006-March 2010 cycle.

**Lost time is the sole responsibility of the Local Union.**

### **Delegate Registration Fee**

A \$75 per person, non-refundable, registration fee must be submitted by the local union and must accompany the registration forms and be submitted to the Saginaw Sub-Regional Office (as indicated on page 2). Applications received without the \$75 registration fee will not be processed. **There are no exceptions to this rule.**

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**Note to Financial Secretary:** Please submit one check per week for the total amount of registration fees, e.g.: Standing Committees, two delegates, one check for \$150; Union Involvement, one delegate, one check for \$75, etc. Registration fee checks should be made payable to "UAW Family Education Center." Write the date of the session and the delegate name in the check "memo" area.

An application form is enclosed (copy as needed). Please complete one for each delegate and return together with registration fee payment to:

Bill Webster  
UAW Sub-Regional Office  
500 Shattuck Road  
Saginaw, MI 48604

### **Cancellations**

All cancellations must be reported immediately to the Sub-Regional Office at (989) 753-2475. Failure to do so at least ten days prior to the program will result in forfeiture of registration fee. The Region should also be notified immediately of the names of any replacement delegates. In the event of any last minute change, delegates should be informed of whom they are replacing so that they can advise the Family Education Center staff upon arrival.

Prior to their departure, delegates should be briefed by their Local Union on the following items:

**Participation:** Attending an education program is a privilege. Delegates are expected to make the most of this opportunity. All delegates must attend all scheduled classes. Delegates who do not attend classes can be requested to leave the Center. All delegates are expected to complete the program, which will conclude on Friday morning.

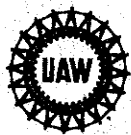
If you have any questions please contact Regional Education Representative, Bill Webster, at (616) 949-4100.

Fraternally,



Donald Oetman  
Director  
Region 1-D, UAW

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Enclosure



# **REGISTRATION FORM**

**2007-2008 Leadership Institutes**  
**Walter & May Reuther UAW Family Education Center**

*Each week of this year's Institutes consists of two programs. Delegates will have either core in the morning and skill in the afternoon or the reverse. The theme of the core programs will be on "The Fight for Social and Economic Justice." Affirmed in the preamble of the UAW Constitution, "advancing society toward the ultimate goal of social and economic justice" is a core principle of our organization. To assist our local union leaders and activists with what this means in today's challenging times, this class will identify the basic injustices endured by working families today, single out the root causes, and explore ways to mobilize members, their families, and their communities to take action to build a fair and just society.*

(Please put a check in the box for the week you will be attending.)

**NOVEMBER 11-16, 2007 -- UNION INVOLVEMENT**

Designed for new members, this program discusses the purpose, history, and structure of the UAW. Particular attention is paid to our democratic principles, aggressive collective bargaining agenda and progressive social agenda. Delegates will gain a rich understanding of the role we have played in advancing the causes and rights of workers and their families.

**FEBRUARY 17-22, 2008 -- STANDING COMMITTEES**

This program will provide all committees with basic activist training. General duties from running effective meetings to recruiting volunteers to planning techniques will lead into the next six hours of committee issues and projects. This program also encourages members on the committee to learn new skills and continue to grow as union activists.

**MARCH 2-7, 2008 -- GRIEVANCE HANDLING** (Available in Spanish)

Basic grievance handling including identification of grievances, fact finding, writing grievances and presentation of grievances is discussed with activities. Delegates also come away with an understanding of how grievance handling protects workers' rights and dignity.

**Return this form to your regional office**  
**500 Shattuck Rd., Saginaw, MI 48604**

**Programs are not designed for retirees or delegates' spouses.**  
**Participants are required to attend all workshops.**